

# REGISTRATION PROCESS FOR NEW ADMISSIONS

All newly admitted students have to report as per time schedule given here under:

	<b>Date, Time and Venue of Registration</b>	<b>Date of Commencement of Classes</b>
<b>NRI / Govt. Nominees</b>	12 <sup>th</sup> September, 2009, Saturday, 10:00 AM O.P.T. Lecture Hall in Main Building of Institute	15 <sup>th</sup> September, 2009, Tuesday
<b>Admissions through SEE 2009 (Other than NRI)</b>	12 <sup>th</sup> September, 2009, Saturday, 10:00 AM Institute Auditorium	15 <sup>th</sup> September, 2009, Tuesday

in the Institute's Auditorium at 10:00 A.M. Classes will commence from 15<sup>th</sup> September, 2009 therefore students should come prepared for the same. While reporting for registration, please bring following documents and balance amount of fee as applicable.

1. Letter of Allotment in original and one attested photocopy
2. High School Certificate in original and one attested photocopy
3. Mark sheet of Class XII in original and one attested photocopy
4. Category / Sub Category Certificate in original and one attested photocopy
5. Character Certificate in original
6. Medical Certificate in original, if not submitted at the time of counseling and one attested photocopy.
7. 4 nos. of Pass port size colour photographs.
8. Affidavit by Student against ragging (Annexure-3]
9. Affidavit by Parent/Guardian that their ward will not participate ever in ragging (Annexure-4]

**How To Reach H.B.T.I., Kanpur :**



- In case you are arriving Kanpur by train, please ensure from boarding station that whether your train will be permitted to pass through Kanpur Central Station or not. If your train is going to pass through the Kanpur Central Station then please make convenient to alight on Kanpur Central Station. Please exit from City side (i.e Platform No. 8-9 side) and hire a Rickshaw or Auto for H.B.T.I., Kanpur located in Nawabganj area of Kanpur. Rickshaw may charge around Rs. 25-30/- and auto may charge around Rs. 70-90/-. If your train is going to bypass the Kanpur Central Station then please get the information of alternative station of stoppage. From this alternative station of stoppage you will have to make arrangement to reach Company Bagh Chauraha, Nawabganj, Kanpur.
- If you are arriving Kanpur by U.P. Roadways Bus service please get down at Jhakarkati Bus Station / Tat Mill Chauraha and hire auto for H.B.T.I., Kanpur located in Nawabganj area of Kanpur. Approx. auto fare is Rs. 70-90/-.
- In case you are traveling by car then please reach Company Bagh Chauraha, Nawabganj, Kanpur and enter the Chandra Shekhar Azad Agriculture University's Main Gate and this road directly leads to H.B.T.I., Kanpur.
- All those who are coming from outside by any mode of transport and reach the city before the schedule time of registration could check in hotel at their convenience. Moreover limited arrangements have been made for stay of candidates and their family in Lake View Old hostel. Any selected candidate and his family reaching Kanpur after mid night of 11-12 September, 2009 could directly reach the Lake View Old hostel. After completing necessary formalities they could be permitted to temporarily lodge in till the start of registration.
- For convenience of candidates and their family mess facility will be operational in the Lake View Old hostel. However to avail the facility the person concern will have to pay and confirm in advance as per schedule given hereunder:

Date	Service	To be confirmed by
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12/09/2009	Morning breakfast	06:30 AM
12/09/2009	Lunch	09:00 AM

### **PROCEDURE OF REGISTRATION**

- All new entrants will have to report sharp at 10:00 AM in the Institutes' Auditorium.
- The detail of registration venue will be on display. Candidate will take note of these detail and report at the specific venue.
- At registration venue they will be provided a set of Registration Form, Fee Deposition Slip and Hostel Allotment Application Form (if applicable) which they will fill up and submit at the time of Registration.
- Fee as applicable (*for concession and fee waiver scheme please refer the relevant clause*) is to be brought in the form of demand draft / cash which has to be deposited in the bank counter along with the pay in slip. Bank will return two counter foils of Pay in slip as an acknowledgement of fee receipt.
- After fee deposition student will report at the department counter where he will submit duly filled Registration Form along with Institute's Copy of Pay in Slip and all the documents mentioned at Sl. Nos. 1 to 6. After verification of the documents the registration process will be completed by the authorities present there and Registration Card will be issued to the student.
- After registration student will have to submit his/her Hostel Allotment Application (candidates belonging to outside Kanpur District are eligible for Hostel) along with details of student registration no. to the staff of Dean, Student Welfare, present in the Institute Auditorium.
- Remaining formalities of Hostel allotment will be complete by the office of Dean, Students Welfare.

### **ADMISSION WITH CONCESSIONAL FEE**

State Government has a policy to permit the admission of students having annual parental income less than Rs. 1.00 Lacs to be registered with rebate in tuition fee or without fee as per condition given hereunder:

<b>Category</b>	<b>Fee Concession/Rebate Available</b>
Schedule Caste Student	Full fee exemption
Schedule Tribe Student	Full fee exemption
Other Backward Caste Student	Exemption from payment of tuition fee, (B.Tech.: Rs. 25000.00 / MCA: Rs. 19000.00)
General Category Student	Exemption from payment of tuition fee, (B.Tech.: Rs. 25000.00 / MCA: Rs. 19000.00)
Minority Student	Exemption from payment of tuition fee, (B.Tech.: Rs. 25000.00 / MCA: Rs. 19000.00)

All those who are interested to avail the benefit of aforesaid U.P. Govt. policy will have to download the prescribed form put on Annexure-1 to this notification and have to bring it with original Income Certificate of Parent / Guardian (if parent not alive) issued by competent Revenue Authority or employer in case of Govt. Department / PSU. Beside the candidate will have to submit a notarized affidavit sworn by his/her Parent / Guardian (if parent not

alive) of the affect that how many children they have and out of it how many are beneficiary of this scheme.

### **FEE CONSESSION AVAILABLE FOR “FW” CATEGORY**

All candidates admitted under FW category are entitled for exemption from payment of tuition fee (Rs. 25,000.00) in each year.

### **HOSTEL AVAILABILITY AND ALLOTMENT**

Institute has limited hostel facility and therefore hostel can not be made available to all newly admitted students. In view of shortage of Hostel the students belonging to Kanpur District are not eligible for allotment of Hostel as a matter of policy. The hostel facility will be extended to First year students admitted through SEE-2009 on the basis of their branch-cum-category-cum-merit position.

### **CERTIFICATE NEEDED BY CANDIDATE FOR EDUCATIONAL LOAN**

Candidate selected for admission to this institution through SEE-2009 and interested to borrow an educational loan from the Bank may download the relevant Fee Certificate placed at Annexure-2 to this notification.

**A.K. Shukla**  
Dy. Registrar

## प्रवेश शुल्क प्रतिपूर्ति हेतु आवेदन पत्र

1. शिक्षा सत्र : .....
2. विद्यालय/संस्था का नाम : .....
3. विद्यालय/संस्था की विधिक मान्यता : .....
4. छात्र/छात्रा का पूरा नाम : .....
- (क) जाति ..... उपजाति ..... धर्म .....
- (ख) पूरा स्थायी पता : .....
- (ग) पत्र व्यवहार का पता : .....
- .....
5. पिता/पति/संरक्षक का नाम : .....
6. यदि अन्य संस्थाओं में प्रवेश हेतु आवेदन किया है तो ऐसी सभी संस्थाओं का नाम/पता विवरण दर्ज किया जाय  
(क) .....
- (ख) .....
- (ग) .....
- (घ) .....
7. कक्षा ..... वर्ग ..... प्रवेश तिथि .....
8. कक्षा/पाठ्यक्रम का पूरा नाम व विषय : .....
9. पाठ्यक्रम की अवधि : .....
10. वर्तमान कक्षा/पाठ्यक्रम का वर्ष व प्रवेश की तिथि : .....
11. वर्तमान कक्षा/सत्र पूर्ण होने की अवधि : .....
12. कक्षा में प्रवेश नियमित सीट या स्व-वित्त पोषित सीट के सापेक्ष हुआ है .....
- .....
13. माता-पिता/अभिभावकों की वार्षिक आय (सभी स्रोतों से) ₹0: .....
14. बैंक का नाम तथा खोले गये खाते का नम्बर .....

### घोषणा पत्र

मैं घोषणा करता/करती हूँ कि उपरोक्त सूचनाएं सही हैं, मुझे अन्य किसी स्रोत से प्रवेश शुल्क प्रतिपूर्ति प्राप्त नहीं हुई है तथा मैं कहीं भी सेवारत नहीं हूँ।

यदि कोई सूचना/तथ्य असत्य पायी जाय तो मैं प्रवेश शुल्क प्रतिपूर्ति की सम्पूर्ण धनराशि वापस कर दूंगा/दूंगी।

छात्र/छात्रा के हस्ताक्षर

नोट: 1. तहसीलदार द्वारा दिये गये आय प्रमाण पत्र एवं जाति प्रमाण पत्र की प्रमाणित प्रतियाँ संलग्न करना अनिवार्य होगा।

## छात्रवृत्ति आवेदन पत्र दशमोत्तर छात्रवृत्ति

समूह ..... हाई स्कूल बोर्ड\* ..... अनुक्रमांक\* ..... वर्ष\* ..... जन्म तिथि\* .....  
(हाई स्कूल प्रमाण पत्र के आधार पर)

छात्रवृत्ति का वर्ष\* .....  
 छात्र/छात्रा का पूरा नाम\* ..... लिंग (पुरुष/स्त्री)\* .....  
 पिता का नाम\* ..... पिता का व्यवसाय .....  
 माता का नाम\* ..... सभी स्रोतों से मासिक आय\* .....  
 कक्षा/कोर्स समूह ..... गरीबी रेखा परिवार ID .....  
 दिवा छात्र ..... आवासीय छात्र .....  
 कक्षा/कोर्स का नाम\* ..... वर्ष/सत्र .....  
 अवधि\* ..... वर्ष ..... सत्र ..... कोर्स में प्रवेश की तिथि\* .....  
 जाति समूह ..... जाति ..... धर्म .....  
 स्थाई पता ..... पत्र व्यवहार का पता\* .....  
 .....  
 .....

बैंक का नाम\* सेन्ट्रल बैंक आफ इण्डिया, कानपुर ब्रान्च\* एच0बी0टी0आई0 खाता संख्या\* 

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छात्रवृत्ति की धनराशि ..... प्रवेश शुल्क प्रतिपूर्ति की धनराशि\* .....

पूर्व शैक्षिक/छात्रवृत्ति का विवरण:

हाई स्कूल उत्तीर्ण होने का वर्ष .....

इण्टरमीडिएट उत्तीर्ण होने का वर्ष .....

स्नातक उत्तीर्ण होने का वर्ष .....

स्नातकोत्तर उत्तीर्ण होने का वर्ष .....

डिप्लोमा/अन्य उत्तीर्ण होने का वर्ष .....

छात्रवृत्ति प्राप्त हॉ/नहीं .....

छात्रवृत्ति प्राप्त हॉ/नहीं .....

छात्रवृत्ति प्राप्त हॉ/नहीं .....

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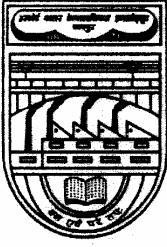
छात्रवृत्ति प्राप्त हॉ/नहीं .....

मोबाइल नं०\*: .....

नोट: \* इन कालम में इन्द्रि करना अनिवार्य है।

(छात्र के पठनीय हस्ताक्षर)

दिनांक: .....



Phone : +91-0512-2534001-5  
 Fax : +91-0512-2533812  
 Website : http://www.hbti.ac.in  
 E-mail : director@hbti.ac.in  
 Telegram: RESEARCH

## हरकोर्ट बटलर प्रौद्योगिकी संस्थान HARCOURT BUTLER TECHNOLOGICAL INSTITUTE

कानपुर -208002 (भारत)  
 KANPUR - 208002 (INDIA)

Ref. Internet Copy/Acad./Fee Cert./2009-10

### TO WHOMSOEVER IT MAY CONCERN

(Internet Copy)

It is to certify that Mr./Ms. \_\_\_\_\_ s/o / d/o of \_\_\_\_\_ has been selected for admission to 4 year Bachelor of Technology programme in this Institute. The yearly fee structure currently in force is as follows:

1.	Institute Fee	Rs. 25,000/-
2.	Security Deposit (Refundable)*	Rs. 2,500/-
3.	Enrollment Fee*	Rs. 100/-
4.	University Examination Fee**	Rs. 3,000/-
5.	University Development Fee**	Rs. 250/-
6.	Student Welfare Fund**	Rs. 200/-
7.	Alumni Fee*	Rs. 1,000/-
8.	Other Institute Fee	Rs. 5500/-
9.	Medical Insurance Premium***	Rs. 330/-

\* Realized from new entrants only

\*\* Decided by the U.P. Technical University, Lucknow

\*\*\* Provisional. Under negotiation with Insurance companies

2. The student has already taken admission and deposited fee of Rs. \_\_\_\_\_ so far. (Copy of fee deposition receipt to be enclosed)

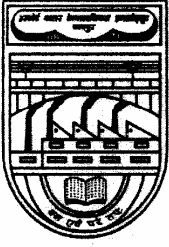
OR

The student has been offered a seat in Institute and has yet to pay the fee. (Copy of admission offer letter to be enclosed)

3. Besides, if the student is allotted a seat in the hostel, he/she will be required to pay hostel fee and security deposit aggregating Rs.10,850.00. This amount can be remitted by a separate demand draft/bankers cheque drawn in favour of "Director, HBTI, Kanpur" and payable at Kanpur. Along with this all hostel inmates will be required to pay Rs. 5000.00 in cash as rolling advance for mess. The expected average annual mess bill is Rs. 15000.00.

4. Please do not send any remittance directly to the Institute. In case you send the fee to the Institute, please ensure that the Institute Fee and Hostel Fee are sent separately by the different Demand Drafts / Bankers' Cheque only for the exact amount in the name of "Director, H.B.T.I., Kanpur" payable at Kanpur.

**A.K. Shukla**  
 Dy. Registrar



Phone : +91-0512-2534001-5  
 Fax : +91-0512-2533812  
 Website : <http://www.hbti.ac.in>  
 E-mail : [director@hbti.ac.in](mailto:director@hbti.ac.in)  
 Telegram: RESEARCH

**हरकोर्ट बटलर प्रौद्योगिकी संस्थान**  
**HARCOURT BUTLER TECHNOLOGICAL INSTITUTE**

कानपुर -208002 (भारत)  
 KANPUR - 208002 (INDIA)

Ref. Internet Copy/Acad./Fee Cert./2009-10

**TO WHOMSOEVER IT MAY CONCERN**

(Internet Copy)

It is to certify that Mr./Ms. \_\_\_\_\_ s/o / d/o of \_\_\_\_\_ has been selected for admission to 3 year MCA programme in this Institute. The yearly fee structure currently in force is as follows:

1.	Institute Fee	Rs. 19,000/-
2.	Security Deposit (Refundable)*	Rs. 2,500/-
3.	Enrollment Fee*	Rs. 100/-
4.	University Examination Fee**	Rs. 3,000/-
5.	University Development Fee**	Rs. 250/-
6.	Student Welfare Fund**	Rs. 200/-
7.	Alumni Fee*	Rs. 1,000/-
8.	Other Institute Fee	Rs. 5500/-
9.	Medical Insurance Premium***	Rs. 330/-

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\*\*\* Provisional. Under negotiation with Insurance companies

2. The student has already taken admission and deposited fee of Rs. \_\_\_\_\_ so far. (Copy of fee deposition receipt to be enclosed)

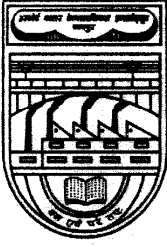
OR

The student has been offered a seat in Institute and has yet to pay the fee. (Copy of admission offer letter to be enclosed)

3. Besides, if the student is allotted a seat in the hostel, he/she will be required to pay hostel fee and security deposit aggregating Rs.10,850.00. This amount can be remitted by a separate demand draft/bankers cheque drawn in favour of "Director, HBTL, Kanpur" and payable at Kanpur. Along with this all hostel inmates will be required to pay Rs. 5000.00 in cash as rolling advance for mess. The expected average annual mess bill is Rs. 15000.00.

4. Please do not send any remittance directly to the Institute. In case you send the fee to the Institute, please ensure that the Institute Fee and Hostel Fee are sent separately by the different Demand Drafts / Bankers' Cheque only for the exact amount in the name of "Director, H.B.T.I., Kanpur" payable at Kanpur.

**A.K. Shukla**  
 Dy. Registrar



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 E-mail : [director@hbti.ac.in](mailto:director@hbti.ac.in)  
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**हरकोर्ट बटलर प्रौद्योगिकी संस्थान**  
**HARCOURT BUTLER TECHNOLOGICAL INSTITUTE**

कानपुर -208002 (भारत)  
 KANPUR - 208002 (INDIA)

Ref. Internet Copy/Acad./Fee Cert./2009-10

**TO WHOMSOEVER IT MAY CONCERN**

(Internet Copy)

It is to certify that Mr./Ms. \_\_\_\_\_ s/o / d/o of \_\_\_\_\_ has been selected for admission to 4 year Bachelor of Technology programme in this Institute under Fee Waiver scheme. The yearly fee structure currently in force is as follows::

1.	Institute Fee	Not liable to pay fee under this head
2.	Security Deposit (Refundable)*	Rs. 2,500/-
3.	Enrollment Fee*	Rs. 100/-
4.	University Examination Fee**	Rs. 3,000/-
5.	University Development Fee**	Rs. 250/-
6.	Student Welfare Fund**	Rs. 200/-
7.	Alumni Fee*	Rs. 1,000/-
8.	Other Institute Fee	Rs. 5500/-
9.	Medical Insurance Premium***	Rs. 330/-

\* Realized from new entrants only

\*\* Decided by the U.P. Technical University, Lucknow

\*\*\* Provisional. Under negotiation with Insurance companies

2. The student has already taken admission and deposited fee of Rs. \_\_\_\_\_ so far. (Copy of fee deposition receipt to be enclosed)

OR

The student has been offered a seat in Institute and has yet to pay the fee. (Copy of admission offer letter to be enclosed)

3. Besides, if the student is allotted a seat in the hostel, he/she will be required to pay hostel fee and security deposit aggregating Rs.10,850.00. This amount can be remitted by a separate demand draft/bankers cheque drawn in favour of "Director, HBTI, Kanpur" and payable at Kanpur. Along with this all hostel inmates will be required to pay Rs. 5000.00 in cash as rolling advance for mess. The expected average annual mess bill is Rs. 15000.00.

4. Please do not send any remittance directly to the Institute. In case you send the fee to the Institute, please ensure that the Institute Fee and Hostel Fee are sent separately by the different Demand Drafts / Bankers' Cheque only for the exact amount in the name of "Director, H.B.T.I., Kanpur" payable at Kanpur.

**A.K. Shukla**  
 Dy. Registrar

**AFFIDAVIT BY THE STUDENT**

I, \_\_\_\_\_ (*full name of student with admission/registration/enrolment number*)  
s/o d/o Mr./Mrs./Ms. \_\_\_\_\_, having  
been admitted to \_\_\_\_\_ (*name of the institution*), have  
received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher  
Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and  
fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to  
what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and  
am fully aware of the penal and administrative action that is liable to be taken against  
me in case I am found guilty of or abetting ragging, actively or passively, or being part  
of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as  
ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of  
commission or omission that may be constituted as ragging under clause  
3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment  
according to clause 9.1 of the Regulations, without prejudice to any other criminal action  
that may be taken against me under any penal law or any law for the time being in  
force.

6) I hereby declare that I have not been expelled or debarred from admission in  
any institution in the country on account of being found guilty of, abetting or being part  
of a conspiracy to promote, ragging; and further affirm that, in case the declaration is  
found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no  
part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year).

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month),  
\_\_\_\_\_ (year) after reading the contents of this affidavit.

OATH COMMISSIONER

**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. \_\_\_\_\_ (*full name of parent/guardian*) father/mother/guardian of \_\_\_\_\_, \_\_\_\_\_ (*full name of student with admission/registration/enrolment number*) \_\_\_\_\_, having been admitted to \_\_\_\_\_ (*name of the institution*), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ (place) on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year).

\_\_\_\_\_  
Signature of deponent

Solemnly affirmed and signed in my presence on this the \_\_\_\_\_ (day) of \_\_\_\_\_ (month), \_\_\_\_\_ (year) after reading the contents of this affidavit.

OATH COMMISSIONER